



A.B.N 14 892 979 447

CORONAVIRUS RISK MANAGEMENT

Abletts Transport values the health and wellbeing of its staff, customers and contractors. To protect our people and minimise the spread of COVID-19 we must abide by the guidelines in place at all our sites.

As an employee, contractor or customer of Abletts Transport, we request that you adhere to the following guidelines, without exception.

We request that you **DO NOT ATTEND ANY OF OUR SITES FOR 14 DAYS:**

- If you or a household member, have been in contact with a person isolated by a medical practitioner or confirmed with COVID-19
- If you have returned from overseas since the imposed Government self-isolation ruling came into place
- If you have any of the symptoms such as fever, cough, sore throat, shortness of breath

Things you can do to stop the spread of COVID-19:

- Wash your hands regularly with soap and water or hand sanitiser
- Keep your distance between yourselves and others
- Cough or sneeze into your elbow
- Regularly wipe down the touch points around your vehicle and workspace
- Stay at home if you are unwell

Please seek medical attention if you develop a fever, cough, sore throat or shortness of breath

We thank you in advance for your cooperation in supporting these guidelines and we will provide an update if there are any changes.

If you have any questions, please use the following contacts:

Employees – speak with your supervisor

Customers and Contractors – speak with your Abletts Transport representative.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read "A. Abletts", is written over a light blue horizontal line.

8 July 2020